

Imagining the Future

# Celebrating the Past

AAIDD Annual Conference  
June 8-11, 2010  
Providence, Rhode Island



**aaidd**

American Association  
on Intellectual and  
Developmental Disabilities

## Exhibitor Prospectus

# TABLE -TOP EXHIBITS

AAIDD table-top exhibits are sold on a first-come, first-served basis. There is limited space available to preserve the informality of the conference and to maximize exposure.

## WHO ATTENDS?

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- ❖ Administrators
- ❖ Residential Program Operators
- ❖ Educators
- ❖ Case Managers
- ❖ Lawyers
- ❖ Occupational/Physical Therapists
- ❖ Physicians
- ❖ Vocational Rehabilitation Specialists
- ❖ Speech Therapists
- ❖ Nurses/Dieticians
- ❖ Recreational Specialists
- ❖ Sexuality Consultants
- ❖ Social Workers
- ❖ Self-Advocates & Family Members

### Why Exhibit?

Meet qualified attendees who are key decision makers.

### EXHIBIT HOURS

Wednesday, June 9<sup>th</sup>  
7:30 am – 5:00 pm

Thursday, June 10<sup>th</sup>  
7:30 am – 1:30 pm

## FEE

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\$279.00 dollars - The fee entitles you to one table and one chair.  
Payments must be received by May 14<sup>th</sup>, 2010

## INSTRUCTIONS

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**SET-UP:** All displays are to be installed on Tuesday, June 8, 2010, starting at 3:00 p.m. and must be fully installed by Wednesday, June 9, at 7:15 am.

**DISMANTLING:** All displays are to be dismantled by 3:30 p.m. on Thursday, June 10, 2010. It is the responsibility of the exhibitor to see that all materials are delivered to the exhibit area and removed from the area by the specified deadline.

**SHIPPING:** All materials should be shipped to the hotel at your own expense no earlier than 3 days prior to event.

HOLD FOR ARRIVAL OF \_\_\_\_\_ (YOUR NAME)

AAIDD Annual Meeting  
June 8-11, 2010  
The Westin Providence  
One West Exchange Street  
Providence, RI 02903  
Phone: 401-598-8000

# SPONSORSHIP OPPORTUNITIES

Enhance your company's presence at the AAIDD's Annual Meeting through a variety of image-building and marketing opportunities. Your company can leverage your brand image to our attendees by being a part of a high profile food and beverage event or contribute to a specific item, such as the conference bag.

## PLATINUM: \$10,500 – \$20,000

### Opportunities:

1. Preliminary Program - \$20,000
2. Meeting Abstracts - \$15,000
3. Final Program - \$12,000
4. Poster Reception - \$12,000
5. Wednesday Lunch - \$15,000
6. Welcome Reception - \$10,500

### Benefits:

- Exhibit Table
- Two Free Meeting Registrations
- Signage at Receptions
- Recognition at Sessions
- Recognition in Program
- Recognition at Opening and/or Plenary Sessions
- Logo in Program and AAIDD Web Site Links
- Signage at Meeting

## GOLD: \$7,500 – \$10,000

### Opportunities:

1. Plenary Speaker Sponsorships - \$10,000
2. Cyber Café - \$7,500

### Benefits:

- Recognition in Program
- Recognition at Opening Session
- Two Free Registrations
- Logo in Program and on AAIDD Web Site Link
- Signage at Meeting

## SILVER: \$2,500 – \$7,000

### Opportunities:

- Continental Breakfast (2 at \$5,000 each)
- Convention Bags (logo on conference bag) - \$5,000
- Afternoon Break (signage on refreshment tables) \$3,000
- Awards Program - \$3,500 (Recognition in Program)
- Signs for the convention - \$2,500 (name appears on all signs)
- Registration Gift for Conference Bag \$2,000+ (i.e., pen, pad, key chain)

### Benefits:

- One Free Registration
- Recognition in Program
- Logo on AAIDD Web Site

## BRONZE: \$ 500 – 2,000

1. Conference Bag Insert - \$1,500
2. Family Members & Self-Advocates Sponsorships - \$1,000
3. General Donations - \$1 – \$1,000

### Benefits:

- Recognition in Program
- Web Site Link



## **TABLE-TOP EXHIBITOR TERMS AND CONDITIONS**

**TABLE ASSIGNMENTS** - Table assignments will be made in the order that contracts are received. The rental fee must accompany applications for space. Table assignments will not be made until payment is received in full.

**TABLE TOPS** - A standard 6 foot table and identification sign is provided by AAIDD without cost to the vendor. Any customization must first be approved by AAIDD. Audiovisual aids or equipment may not be played at a level that would interfere with adjacent exhibits.

**CANCELLATION OF EXHIBITS** – In the event that fire, strike, or other circumstances beyond the control of AAIDD cause the meeting to be cancelled, full refund of exhibit rental fees will be made.

**PAYMENT AND CANCELLATION** – The full exhibit table fee must accompany the agreement. Vendors may cancel this agreement by written notice to AAIDD. Cancellations made prior to May 17, 2010 will be subject to a \$100 cancellation fee. No refunds will be made on cancellations after May 17, 2010.

**SECURITY AND INSURANCE** - The Exhibit area will not be secured during the exhibit hours; therefore, there should always be someone attending to your table. The doors will be locked after 5:00 pm each day. If for some reason the room cannot be secure, AAIDD will provide overnight security after 5:30 p.m. on Tuesday, June 8 and Wednesday, June 9. AAIDD or the hotel will not be liable for damage or loss to exhibitor's property nor shall AAIDD be liable for any injury that may occur in the exhibition area. Exhibitors should make their own insurance and material storage arrangements.

**DAMAGE TO EXHIBIT AREA** - Nothing shall be posted on or tacked, nailed, screwed, or otherwise attached to columns, walls floors, or other parts of the hotel, conference, or exhibit area without permission from the proper building authority and AAIDD. If such damage appears, the exhibitor shall be liable to the owner of the property damaged.

**INSTALLATION AND DISMANTLING** - All exhibits must be in place and set up by the time of the official opening to the show. Space not occupied or set up by that time may be reassigned for other purposes.

**DEFAULT OCCUPANCY** - Any vendor failing to occupy space that has been contracted is not relieved of the obligation of paying for such space at the full rental price, and AAIDD shall have the right to use such space as it sees fit.

**RESTRICTIONS ON USE OF SPACE** - No exhibitor shall sublet, assign, or share any part of the space allocated to him or her without the written consent of AAIDD.

**ACCEPTABILITY OF EXHIBITS** - All exhibits shall serve the interests of the members of AAIDD and its affiliates and shall be operated in a way that will not detract from other exhibits or the convention as a whole. AAIDD reserves the right to deny the exhibit space to any potential exhibitor if the president of AAIDD determines that the content or intention of the exhibitor is inconsistent with the goals and objectives of AAIDD. Acceptance of an exhibit does not imply an endorsement of the exhibitor.

**RESPONSIBILITY OF AAIDD AND THE EXHIBIT FACILITY:** Insurance and liability are the full, sole responsibility of the exhibitor. The exhibitor agrees to protect, save and defend, and keep AAIDD and the hotel forever harmless from any damages or charges imposed for violation of any law or ordinance occasioned by the negligence of the exhibitor, as well as to comply strictly with the applicable terms and conditions contained in this agreement between AAIDD and the exhibit facility regarding said premises; further, the exhibitor shall at all times protect, indemnify, save and defend, and keep harmless AAIDD and the hotel against and from any and all loss, cost, damage, liability, or expense by reason of any accident or other occurrence to anyone, including the exhibitor, its agents, employees, and business invitee that arises or by reason of said exhibitor's occupancy and use of the exhibit premises or a part thereof. AAIDD does not assume responsibility for services or materials advertised or exhibited.