

**NEW SHIPPING TERMS! NEW RATES! STARTING MAY 15, 2003**

**AAMR BOOK DISCOUNT, SHIPPING, AND HANDLING Page 1  
TERMS**

**Send all U.S. and International Orders and Payments to:**

AAMR

P.O. Box 25

Annapolis Junction, MD 20701-0025

Fax: 301-206-9789

E-mail: [aamr@pmds.com](mailto:aamr@pmds.com)

**Return Policy**

**For bookstores and book wholesalers**

- \* Publication(s) must NOT be returned before 90 days from date of purchase.
- \* Publications that are out of print for more than 90 days are not returnable.
- \* Publications must be free from marks and other damage and must be in resalable condition.
- \* Prior authorization to return publications is not required.
- \* A copy of invoice or invoice number must be included with the return.
- \* A restocking fee of 10% of the retail price of the returned books will be deducted from the credit memo when 50% or more of the original quantity ordered is returned.
- \* Credit memos will expire 365 days from the date the credit was originally issued.
- \* Return to PMDS at address above.
- \* Proof of delivery required on returns after 90 days.

**For individuals**

- \* If you are not completely satisfied with any publication, you may return it—if in original condition—within 30 days for a refund.
- \* We do not refund shipping and handling charges.
- \* Please include a copy of your invoice.

**Payment Terms and Conditions**

**For individuals and bookstores**

Prepayment is required.

**For book wholesalers and co-sellers**

- \* Net 60 days.
- \* 1.5 % per month (18% annual rate) finance charge on past due amount for 60 days.

**Quantity Discounts**

- \* Bookstores are entitled to a 20% discount.
- \* Book wholesalers and co-sellers are entitled to a 40% discount.
- \* Libraries are entitled to a 10% discount.

**Individuals and entities not listed above**

- \* Retail orders for 10-24 copies of a single publication receive a 15% discount.
- \* Retail orders for 25 copies or more of a single publication receive a 20% discount.

For more information, please call (301) 604-1340 or e-mail [aamr@pmds.com](mailto:aamr@pmds.com)

**Shipping and Handling for Orders Shipping within the U.S.**

- \* All U.S. orders are shipped via UPS Ground unless otherwise specified.
- \* All international orders are shipped U.S.P.S. International Mail unless otherwise specified.
- \* Rush shipping is available for an additional fee. Call (301) 604-1340 for additional information.
- \* See chart below for UPS Ground shipping/handling charges for orders up to \$500.

For orders above \$500, please call (301) 604-1340 or e-mail [aamr@pmds.com](mailto:aamr@pmds.com)

**For book wholesalers**

- \* Bulk shipping only to book wholesaler. All shipping costs charged to book wholesaler's account or shipper number.

**Shipping/Handling Fees for the U.S. and Canada**

<b>Order Total</b>	<b>Shipping/Handling Fees</b>
Up to \$50	\$7.50
\$51- \$100	\$10.00
\$101 - \$200	\$15.00
\$201-\$300	\$21.00
\$301-\$400	\$27.00
\$401-\$500	\$33.00

**For international book orders outside the U.S. and Canada, please add 20% of the order amount to cover the cost of shipping and handling.**